

Minutes of Sweetser Town Council  
March 23, 2023

I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Charles Myers-Present

Matt Stewart-Absent

Travis LeMaster-Present

Kyle Taylor-Present

Chuck Briede-Present

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Minutes**

After discussion, Chuck Briede made a motion to approve the minutes of the February 10, 2023, and the March 9, 2023, meetings as written. Travis LeMaster seconded the motion.

Charles Myers-Aye

Matt Stewart-Absent

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

III. **Bills**

After discussion, Travis LeMaster made a motion to approve the Bills Docket of March 23, 2023, as corrected.

Chuck Briede seconded the motion.

Charles Myers-Aye

Matt Stewart-Absent

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

IV. **Public Forum**

- No comments

V. **Department Reports**

**Maintenance Department** – Operations Manager Patrick Kendall was in attendance.

- Patrick reported:
  - He has ordered asphalt form Central Asphalt for patching
  - Craig Lutz of Republic Services submitted a quote for curb side pick-up during town clean-up
  - He is waiting on a quote for actuators on the t-valves; also waiting on a quote for monitoring and controlling the t-valves as well as a quote for an alternative to the t-valves.
  - B.L. Anderson got the UV system running and calibrated the four flow meters
  - B.L. Anderson is investigating why the blowers are not alternating as they should
  - The security camera system install has been started
  - Thomas Lane will start April 3, 2023, as the maintenance assistant

**Police Department** – Marshal Ryan Hornback was in attendance.

- Ryan:
  - Sent 4 notification letters of ordinance violations
  - Reported 139 calls in the period
  - Spoke with Motorola about the body cam system

**Parks Department**—President Steve Kelley was in attendance.

- Steve reported that he is preparing for the Oak Hill Service Day on May 25, 2023

**VI. Continuing Business**

- Computer purchases – no update
- Income survey – paperwork has been submitted for certification
- Lou Savka of Triad Associates Inc. distributed a revised State Revolving Loan Fund application. Lou said they have drafted a transmittal letter to accompany the Preliminary Engineering Report that will be part of the application. Lou reported the Asset Management Plan has been completed.
- The Bragg Street demolition is scheduled for next week
- Codification – no update
- Mitch Hansel of USI Consultants presented a proposal of \$6,000 for renewing the town’s PAZER ratings in order to be eligible for CCMG street projects. The ratings have to be renewed by December 1, 2023. There was a discussion of possible street projects. Matter was tabled.
- Social media policy – no update
- Council took up consideration of the proposal for curb side pick-up during the town clean-up. Matter was tabled.
- Council resumed discussion of proposed increase in the Town Marshal salary. Matter was tabled.

**New Business**

- Kyle initiated discussion of obtaining a town debit/credit card.

**VII. Adjournment**

There being no further business before the council, the meeting was adjourned at 8:20.

Respectfully Submitted,  
John Potter

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