

Minutes of Sweetser Town Council  
April 13, 2023

- I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Charles Myers-Present

Matt Stewart-Present

Travis LeMaster-Present

Kyle Taylor-Present

Chuck Briede-Present

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Minutes**

After discussion, Chuck Briede made a motion to approve the minutes of the March 23, 2023, meeting as written. Charles Myers seconded the motion.

Charles Myers-Aye

Matt Stewart-Aye

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

III. **Bills**

After discussion, Chuck Briede made a motion to approve the Bills Docket of April 13, 2023, as corrected. Matt Stewart seconded the motion.

Charles Myers-Aye

Matt Stewart-Aye

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

IV. **Public Forum**

- No comments

V. **Department Reports**

**Police Department** – Marshal Ryan Hornback was in attendance.

- Ryan:
  - Reported 160 calls in the period
  - Said the 2012 Tahoe is going through headlights every 3 months or less
  - Discussed the possibility of installing a license plate reader along State Road 18
  - Reported that the radio reprogramming is still in process
  - Suggested holding off the install of the rifle mount until decision is made on a possible new vehicle
  - Made a new deputy hire for the department
  - Received 4 quotes from Motorola with a range of \$4,400 - \$13,000 for a 5-year subscription program; the higher range includes in-car cameras as well. Ryan said he would get quotes from Axon for comparison.
  - Reported that there has been some remediation on one of the properties that was served with a notification of an ordinance violation
- Kyle distributed a quote for a 2023 Tahoe. He said we would investigate a grant to partially fund a potential purchase. Matter was tabled.

**Maintenance Department** – Operations Manager Patrick Kendall was in attendance.

- Patrick reported:
  - Jeff Speicher's last day was April 6. Thomas Lane started on April 3. Now Patrick is looking for a third full-time employee.
  - They have begun hanging the Hometown Hero banners.
  - The UV system is not fully functional. B.L. Anderson has been called and will be making repairs.
  - Reliant Electric was called to check on the storm sirens; 2 of the 4 were not working. The Burge Street siren needs to be replaced. Patrick distributed quotes for a new storm siren for Burge Street, and one that would cover the entire town. Matter tabled.
  - The vac truck is back and ready to go.
  - The Short Street lift station repair by American Pump is scheduled for April 14.
  - Silversmith asset manager is set-up and data input has begun.
  - On April 10 they did asphalt patching through town.
  - The dump truck bed and undercarriage are rusty. Patrick requested that we begin to budget for a replacement.
  - A new battery powered leaf blower and some other necessary tools were purchased from Lowes.
- Kyle reported the security cameras have been installed at the treatment plant and town hall.

**Parks Department**—President Steve Kelley was in attendance.

- Steve reported that the actual date for the Oak Hill Service Day is May 23, 2023. It was previously reported as May 25.

## VI. Continuing Business

- Eric Woodmansee reported the income survey had been submitted to OCRA and that the town does qualify for assistance.
- Triad – no update
- The structure on the Bragg Street property has been demolished and removed. There was discussion of a possible sale of the property. Town counsel Michael Hotz summarized the process to do so. There was also discussion of donating the property to Habitat for Humanity. Matter tabled.
- Codification – no update.
- Peterson Drive Structure resolution – it was recently sold in a tax sale.
- There are two payments remaining on the sewer camera system. Matt recommended the town pay off the camera. Clerk reported the total due is approximately \$23,000.

After discussion, Matt Stewart made a motion to pay off the sewer camera. Travis LeMaster seconded the motion.

Charles Myers-Aye

Matt Stewart-Aye

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

- Mitch Hansel of USI Consultants presented a proposal not to exceed \$6,000 to train town staff on field evaluation and PASER rating of all town streets, LTAP PASER summary, Objectives and Measures, and 5-year plan. Matter was tabled.
- Mitch Hansel of USI Consultants presented a proposal of \$9,000 for CCMG project development and close-out for up to 4 overlay projects with cumulative estimated construction budgets up to \$160,000.

After discussion, Matt Stewart made a motion to accept the proposal from USI Consultants of \$9,000 for CCMG project development and close-out for up to 4 overlay projects with cumulative estimated construction budgets up to \$160,000. Chuck Briede seconded the motion.

Charles Myers-No

Matt Stewart-Aye

Travis LeMaster-Aye  
Kyle Taylor-Aye  
Chuck Briede-Aye

- Kyle reported that he has spoken to Andrew King about scheduling the approved repair work on two catch basins. The work was approved in 2022.
- Church Street Property – there was discussion of a possible sale. Matter tabled.
- Kyle distributed a proposed Resolution adopting a town Social Media Policy.

After discussion, Travis LeMaster made to adopt on first reading Resolution 2023-2, Town of Sweetser Social Media Policy. Matt Stewart seconded the motion.

Charles Myers-Aye  
Matt Stewart-Aye  
Travis LeMaster-Aye  
Kyle Taylor-Aye  
Chuck Briede-Aye

- Council resumed discussion of the proposed increase in the Town Marshal salary. Matter was tabled.
- Town credit card – clerk distributed credit card policy guidelines from the State Board of Accounts. Matter tabled.

#### **New Business**

- Ryan Malott, Director of the Area Plan Commission, was in attendance to present three proposed text amendments to the Area Wide Zoning Ordinance.

After discussion, Chuck Briede made a motion to pass General Ordinance 2023-1, An Ordinance adding Regulation of Bed and Breakfast Housing and Air B & B Housing in the Grant County Area Wide Zoning Ordinance. Matt Stewart seconded the motion.

Charles Myers-Aye  
Matt Stewart-Aye  
Travis LeMaster-Aye  
Kyle Taylor-Aye  
Chuck Briede-Aye

After discussion, Matt Stewart made a motion to pass General Ordinance 2023-2, An Ordinance Amending Grading Permits in the Grant County Area Wide Zoning Ordinance. Chuck Briede seconded the motion.

Charles Myers-Aye  
Matt Stewart-Aye  
Travis LeMaster-Aye  
Kyle Taylor-Aye  
Chuck Briede-Aye

After discussion, Chuck Briede made a motion to pass General Ordinance 2023-3, An Ordinance Amending Restrictions along Streams in the Grant County Area Wide Zoning Ordinance. Matt Stewart seconded the motion.

Charles Myers-Aye  
Matt Stewart-Aye  
Travis LeMaster-Aye  
Kyle Taylor-Aye  
Chuck Briede-Aye

- Town clean-up – Chuck said we need to adjust the date. It was decided not to pursue curbside pickup this year.

**VII. New Business**

- Kyle solicited an estimate from Sweetser Maintenance Co., Inc., for leaf removal. Sweetser Maintenance submitted proposals for leaf removal as well as mowing the trail, snow plowing, and street cleaning. Kyle suggested if we contracted for leaf removal, then we could sell the town leaf vac truck. Matter tabled.
- Kyle distributed a draft letter to send to the convenience store owners inquiring into their plans for addressing the fuel tanks and other issues.
- Chuck reported the Pot of Gold Foundation wishes to utilize the large trail rock for a fundraiser again this year. Council approved.

**VIII. Adjournment**

There being no further business before the council, the meeting was adjourned at 9:27 pm.

Respectfully Submitted,  
John Potter

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