**Minutes of Sweetser Town Council**

**June 9, 2022**

1. The meeting was called to order by Dave Fox at 7:00 pm; the roll was called as follows:

Roll Call:

Kyle Taylor-Absent

Matt Stewart—Present

Travis LeMaster—Absent

Dave Fox—Present

Chuck Briede-Present

The roll was followed by the Pledge of Allegiance and a prayer.

1. **Minutes**

After discussion, Matt Stewart made a motion to approve the minutes of the May 26, 2022, meeting as written. Chuck Briede seconded the motion.

Kyle Taylor-Absent

Matt Stewart-Aye

Travis LeMaster-Absent

Dave Fox-Aye

Chuck Briede-Aye

1. **Bills**

After discussion, Matt Stewart made a motion to approve the Bills Docket of June 9, 2022, as submitted. Dave Fox seconded the motion.

Kyle Taylor-Absent

Matt Stewart-Aye

Travis LeMaster-Absent

Dave Fox-Aye

Chuck Briede-Aye

1. **Public Forum**
* Resident Jeremy Taylor is remodeling the house at 103 S. Main. He wishes to add a front porch. The porch does not comply with the setback requirements and will encroach on the utility easements. He has received clearance from all utilities that the porch will not have an adverse effect. Jeremy is seeking a variance to the setback requirements from the Area Plan Commission (APC). He is requesting that the council submit a written favorable recommendation to the APC.

 After discussion, Chuck Briede made a motion that the council submit a written favorable recommendation to the APC to approve a setback variance at 103 S. Main, Sweetser. Dave Fox seconded the motion.

Kyle Taylor-Absent

Matt Stewart-Aye

Travis LeMaster-Absent

Dave Fox-Aye

Chuck Briede-Aye

1. **Department Reports**

**Maintenance Department** —Superintendent Devin Cole was in attendance.

* Devin submitted his resignation, effective immediately.
* The council and Devin discussed the transition to our new Fleis & Vandenbrink engineer. His name is Chad Salzbrenner. They also discussed possible sources of assistance and related costs until Devin’s replacement is hired.

[Kyle Taylor arrived].

**Police Department –** Marshal Ryan Hornback was in attendance.

* Ryan reported his department responded to 101 calls the two weeks past.
* Ryan said he had ordered some Ambu bags for his department. These devices are used to deliver positive pressure ventilation to any subject with insufficient or ineffective breaths.
* Ryan ordered two Automated External Defibrillators (AEDs). These were approved for purchase last year. Cost is approximately $1,300 per unit and they should be delivered later this month or early July.

**Parks Department**—President Steve Kelley was in attendance.

* Tom Walters does some mowing for the Parks department on a volunteer basis using his own mower/ Steve asked if we could supply him with fuel for the mower. Council approved.
* Steve said the Boys Scouts have an Eagle Scout Project coming up. Steve wishes to utilize them to help erect a shelter over the concrete pad at the Dog Park. Estimated cost of materials is $2,500. Work would be performed sometime in July.

After discussion, Dave Fox made a motion to approve the construction of a shelter at the Dog Park in coordination with the Eagle Scout Project. Chuck Briede seconded the motion.

Kyle Taylor-Aye

Matt Stewart-Aye

Travis LeMaster-Absent

Dave Fox-Aye

Chuck Briede-Aye

* Steve offered to help Jeff on part-time basis until Devin’s position can be filled.
1. **Continuing Business**
* Matt reported he had read the Grant County Animal Control Ordinance and the Sweetser Animal Control Ordinance. He said he both documents were silent on chickens. Town counsel Michael Hotz said he thought the current town ordinance did prohibit poultry within town limits. Matter tabled.
* Kyle reported that Stu of Triad said he had a list of contractors that they will be requesting bids from for the cameraring and cleaning of the sanitary sewer system. Kyle said he had informed Stu that the town may need some short-term assistance at the treatment plant and will follow-up with him tomorrow.
* Matt reported that he had received a complaint about the poor maintenance of the town property on Bragg Street.
1. **New Business**
* Chuck inquired if we want to ask Jeff to work the town clean-up on Saturday, June 25. Chuck said we should confirm with Republic that they will be supplying the dumpsters.
* Kyle initiated a discussion of the treatment plant and street department tasks, responsibilities, compensation packages, number of employees required, how to staff in the short-term and the long-term, and how to go about searching for a new candidate or candidates. Matter tabled.
1. **Adjournment**

There being no further business before the council, the meeting was adjourned at 8:21 pm.

 Respectfully Submitted,

 John Potter

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